



Rise 'n Shine Breakfast and After School Club Contract

Club Mobile 07597537579
School Office 01270 685750

Name:
(Person responsible for paying fees)

Address:
.....

Home Tel No Mobile No

Consents

- I consent for members of staff at Rise 'n Shine to apply sun cream to my child/ren in hot conditions.
- I consent to the staff of Rise 'n Shine to give emergency first aid to my child/ren.
- I consent to photographs of my child/ren being used for Rise 'n Shine promotions (local newspapers/school website/in school).

It is essential that every child has the opportunity to enjoy their time at the Rise 'n Shine club.

Good behaviour is an essential pre-requisite for this. The club expects and will encourage all children to behave responsibly and to respect both staff and each other.

Children are expected to respond to requests from staff.

Repeated disobedience and/or persistent anti-social behaviour could disrupt the club for all. Consequently, the club reserves the right to terminate membership.

Password Protection

Please note if you are unable to collect your child from club and send a representative, this person must provide the agreed password even if they are known to child or staff (e.g. Grandparents, aunts and friends). This is to ensure your child's safety.

Password.....

Late policy

Rise 'n Shine club is run as a non-profit making organisation. To safeguard the work/life balance of staff and to keep daily costs as low as possible we have to charge a late collection fee:

£5.00 for the first 15 minute delay (5.55 pm - 6.00 pm)

£20.00 for each 15 minute delay thereafter

If your child is not collected by 5.55 pm, the late charges will come into effect immediately. This is standard operating practice.

If your child is ill or does not attend the session fees will still apply.

Agreement

- I have read the Rise 'n Shine School Club Policy and agree to the terms and conditions therein;
- I agree to pay all pre-booked sessions and to pay weekly in advance;
- I understand that there will be a fee for late collection;
- I agree to advise the club as soon as possible of unexpected absences and that these absences will be paid for;
- I agree if/when using drop-in-session fees will be paid upon collection;
- I understand that persistent late or non-payment of fees will jeopardise my child's continued attendance at the club;
- CHILD TAX CREDITS** - I currently receive Child Tax Credits and will therefore require copies of booking forms as a receipt. I understand that if these are not requested, I will incur an administration fee of £25.00.

I hereby consent for my child to take up a place at Rise N Shine club, according to terms and conditions set out above and in the Rise 'n Shine School Club Policy.

I have understood the expectations and obligations relating to both myself and the club, and agree to abide by them.

I confirm the information given is correct, and I agree to contact the Manager as soon as any details change.

.....
Signature of parent /guardian

.....
Date

Child Details

(Please complete one of these sheets for each child)

Full name of child

Name to be used at club

Date of birth Gender.....

Ethnicity Religion

Doctor's name

Doctor's address

.....

Doctor's telephone no

Details of significant health issues (including any special educational needs and/or physical disabilities/statement)

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Details of any special dietary requirements, allergies and significant food and drink preferences

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Record of immunisations (including dates) please tick as appropriate

Diphtheria

Polio

Meningitis

Tetanus

Pre-school Booster

Whooping cough

Measles

Mumps

Rubella

Other, please give details:-

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